

**ONTARIO ASSOCIATION OF ARCHITECTS**  
**Council Meeting of January 18, 2024 at approx. 11:00 a.m.**

Meeting # 291

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

- 4 mins    **1.0    AGENDA APPROVAL**
- 1 min    1.1    Declaration re. Conflict of Interest
- 2.0    APPROVAL OF MINUTES**
- 4 mins    2.1    Draft minutes of the December 1, 2023 Open Council Meeting (*see attached*)
- 2 mins    **3.0    BUSINESS ARISING FROM THE MINUTES**
- 4.0    ITEMS FOR REVIEW AND APPROVAL**
- 15 mins    4.1    Election of Officers (*oral*) Registrar
- 1 min    4.2    Council Appointment to Eastern Ontario (*oral*) Registrar  
***It was moved by... and seconded by...to appoint \_\_\_\_\_ to the vacant Eastern Council seat for the remainder of its term ending December 31, 2024***
- 1 min    4.3    Appointment of Interlocking Directors to the Pro-Demnity Board of Directors (*see attached*) Executive Director  
***It was moved by... and seconded by...that Council approve the appointment of ..... for a two-year term and ..... for a one-year term to serve as inter-locking Directors on the Pro-Demnity Insurance Company Board of Directors effective March 28, 2024***
- 7 mins    4.4    Publication on OAA Website of Best Practices for Architectural Firms: Summary of Equity, Diversity & Inclusion Roundtable (*see attached*) Governance Committee  
***It was moved by Speigel and seconded by Mintz that Council receive the Report prepared by EDI Consultant, Michelle Grocholsky titled Best Practices for Architectural Firms: Summary of Equity, Diversity & Inclusion Roundtable and direct that the Report be published on the OAA Website as a resource tool for OAA members and practices***
- 5.0    ITEMS FOR DISCUSSION**
- 6.0    REPORTS**
- 1 min    6.1    Report from the President – Activities for the months of December- January (*see attached*) President
- 1 min    6.2    Report from the Executive Director (*see attached*) Executive Director
- 1 min    6.3    Report from the Registrar (*see attached*) Registrar
- 1 min    6.4    Report from the Senior Vice President and Treasurer SVP & Treasurer
- 6.4.a Pro-Demnity Insurance Company – 2024 Budget and Business Plan (*see attached*)

Open Council Agenda

- 6.5 Committee Reports Committee Chairs
- 1 min 6.5.a Governance & HR Committee – Update (*see attached*) SVP & Treasurer
- 1 min 6.5.b Policy Advisory Consultation Team (PACT) – Update (*see attached*) Immediate Past President
- 1 min 6.5.c Communications and Public Education Committee (CPEC) – Update (*see attached*) VP Karney
- 1 min 6.5.d OAA Building Committee – Update re. Landscape Design Competition (*see attached*) OAA Building Committee

**7.0 ITEMS FOR INFORMATION**

- Nil 7.1 OAA Service Area Semi-Annual Updates
  - 7.1.a Communications (*see attached*)
  - 7.1.b Continuing Education (*see attached*)
  - 7.1.c Finance (*see attached*)
  - 7.1.d Human Resources (*see attached*)
  - 7.1.e Information Technology (*see attached*)
  - 7.1.f Policy and Government Relations (*see attached*)
  - 7.1.g Practice Advisory Services (*see attached*)
- Nil 7.2 Conference 2024 Update (*see attached*) Manager, Communications

**8.0 OTHER BUSINESS**

**9.0 DATE OF NEXT MEETING**

9.1 The next regular meeting of Council is Thursday March 7, 2024 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

**10.0 ADJOURNMENT**